

Important Numbers

- 🛡️ Emergencies: 334-4444
- 🛡️ UNCG Police Department: 334-5963
- 🛡️ Community Relations Officer: 334-5403
- 🛡️ University Health Care: 334-5340
- 🛡️ Lost and Found (EUC): 334-5510



**Engrave it – Mark it and
Save it**

UNCG Police Department

996 Spring Garden St.
Greensboro, NC 27402
Phone: 336.334.5963
Emergency: 336.334.4444
Email: police@uncg.edu
<http://police.uncg.edu>



Operation ID

**Engraving –
Textbook Marking
and Identity Theft**



Partnerships for a safer campus

Take Responsibility For Your Property ... Or Others Will!

You have to take the responsibility to make sure your property is safe and secure by first taking advantage of the Operation I.D. Program and then following some simple rules.

Use Operation I.D. by:

- ♥ Marking your property (bike, computer, stereo, CD player, etc.) with your driver's license number.
- ♥ On an inventory sheet make a record of your personal items.
- ♥ Make a copy of the completed inventory.
- ♥ Send a copy home while keeping the other copy in a safe place.

Without this information recovering stolen property is rare. Make arrangements with the UNCG Crime Prevention Unit to mark your property by calling 334-5403.

Steps to Taking Responsibility

- ♥ **Make a record of all your person property** including model numbers and serial numbers. Put an identifying mark on property of value, such as your initials or driver's license number.
- ♥ **Always lockup your property.** Never leave your room (windows and doors) unlocked whether you are in the room or stepping out for just a minute. Never leave your bike unsecured or your car unlocked.
- ♥ **Do not leave your property in plain sight unattended.** Never leave your property in plain sight in your vehicle, put it in the trunk or take it in with you.
- ♥ **Do not let strangers in your building.** Never prop the doors to the residence halls open for any reason.

If your property has been stolen, report it to the UNCG Police Department the moment you discover it missing.

Textbook Marking

Textbook Marking will help the University Police Department positively identify a lost or stolen textbook, thus dramatically increasing the odds of returning the textbook to its rightful owner. It may also provide information that will lead to the arrest and conviction of the person or persons responsible for stealing the textbooks.

1. Print your first, middle and last name on the inside cover of each textbook with an ultra-violet crayon.
2. Print the current semester under your name (Spring 2008, etc.)
3. Print your drivers license number on the inside cover of each textbook.

Marking your textbooks only takes a few seconds, does not damage them and best of all, it's FREE!



You can have your textbooks marked by calling the UNCG Police Department at 334-5403 to set up an appointment.

**DON'T BE A VICTIM! TAKE
RESPONSIBILITY FOR YOUR
PROPERTY ...OR OTHERS WILL!!!**

Identity Theft

Identity theft is the fastest growing crime in America, affecting half a million new victims each year.

Identity theft is the stealing of a person's financial information, using the persons credit cards and Social Security number, with the intention of using that data to commit fraud.

Take the following steps to prevent this from happening to you.

- ♥ Do not give out personal information over the phone, through the mail or over the internet unless you have initiated the contact or know whom you're dealing with. Identity thieves will pose as bank representatives, internet providers and even government officials to get you to reveal identifying information.
- ♥ Shred all documents including pre-approved credit card applications received in your name, insurance forms, bank checks and statements you are discarding and other financial information.
- ♥ Do not use your mother's maiden name, your birth date, the last four digits of your social security number or a similar series of numbers as a password for anything.
- ♥ Minimize the identification information and the number of cards you carry. Take what you'll actually need.
- ♥ Do not carry your social security card, birth certificate or passport, unless it is necessary.
- ♥ Do not put your social security number, phone number or drivers license on your checks.
- ♥ Instead of signing the back of your credit cards, write "See ID". This will ensure that the cashier will check to make sure you are the one using your card.
- ♥ Be careful using ATM and phone cards. Someone could be looking over your shoulder and retrieve your PIN number, thereby gaining access to your accounts.