Welcome to your MyConnect Portal! The portal is designed for students, faculty, and staff as part of UNCG’s emergency notification system. It will allow you to manage your existing emergency contact information, as well as add additional contact information such as your parents or other family members. The following step-by-step guide will help you setup your MyConnect Portal account.

Step 1: To begin, direct your browser to https://uncg.bbcportal.com.

*Note: You will need your student or employee ID number to setup your account. This is the number assigned by the university.*
Step 2: Click ‘Sign Me Up!’
Step 3: Enter requested information, then click continue. Email address does not have to be your UNCG email.
Step 4: Check the email address you previously provided.
Step 5: Follow the link included in the email.

Note: If you do not receive an email from noreplay@blackboardconnect.com, you may need to check your SPAM folder.
Step 6: Complete the requested information and click save.
Step 7: Select ‘Login’
Step 8: Enter requested information and select Login.

Email and password is what you provided during step 3.
Step 9: Enter requested information and select submit.

Note: Identification code is your student, faculty or staff ID number assigned by the university.
Step 10: Enter requested information and select submit.

Note: Email address is your UNCG email and phone is the phone number you provided in Genie for emergency text alerts.
Step 11: Select 'Associate'
Step 12: Select ‘yes’ next to each item and click next.

Note: Each person will have a 555-555-5555 number assigned. This does not impact emergency alerts sent to you.
Step 13: You can manage how you wish to be notified on this screen, or you can do this later.

Note: UNCG does not currently send voice alerts via phone.
Step 14: You can add additional phone numbers or email addresses by selecting the appropriate box and entering the requested information.

Note: Numbers registered to receive text messages will receive a one time confirmation text message starting with: “You are subscribed to receive...”.
Step 15: Ensure ‘UNIVERSITY OF NORTH CAROLINA AT GREENSBORO’ is selected and then click next.
Step 16: Click done.

Note: Voice calls are currently not available.
You are registered! This is the page you will see when you first login into your portal. The most recent emergency alerts will be displayed here when issued.

You may edit your contact information or add additional information by hovering the mouse over your name in the top right corner and then selecting ‘Contact Info’.
Questions?

Contact the Office of Emergency Management
P: 336.256.8639
E: BeReady@uncg.edu

Are YOU Ready Spartans?

http://emg.uncg.edu